

## G.C. Community Library

### Board Minutes

Oct. 17, 2024

Board Members attending: Carla Ligo, Vince DiStasi, Heather Leskanic, George Pokrant, Dave Kershaw, Meghann Kelly

Interim Director attending: Scott Amon

Employees Attending: Heather Baker, Sean Newton

Guests: Zack Bombatch, Melissa Broerman, Lydia Speice

- (1) Carla called the meeting to order at 6:35 p.m. and opened with prayer.
- (2) Minutes from the September meeting were approved following motion from Vince and second by George. Motion carried.
- (3) Treasurer's Report: Scott reviewed recent activity including the decision to cancel library subscriptions to USA Today and the Franklin News-Herald. Both subscriptions were up for renewal. The library has several local newspaper subscriptions. We currently have at least \$30,000 in our library account, unrestricted funds. The remainder of the audit amount, totaling \$5,570, is due for payment. Board members voted in favor of having auditors file the library's 990. Our annual liability expense (\$1,982) is due to Anderson Insurance. Staff is expected to look into other insurance companies for pricing options. Vince made motion to OK bills paid; George seconded. Motion carried unanimously.
- (4) Library Operations/Updates :
  - Carla said she has met with Amy Foley of the Grove City Area United Way regarding the library being reactivated as a member agency. It was noted that the money raised locally in support of the GCAUW stays in Grove City. Scott and Carla will handle the application process with the UW. Carla is also making an effort to meet in person with local businesses so that representatives are familiar with library board officials.

- No updates available regarding court case on theft charges against former director Amy Gallagher. No trial is scheduled and there have been nine continuances in the case. Zach, an attorney, said he could reach out to the Mercer Co. District Attorney's office to check on the status of the case. He said he knows that the DA's office is overwhelmed with its workload. Heather B. noted that patrons do express interest in what is happening with the case.
- Library is doing an audit of its policies. Personnel policy last updated in 2016.
- Scott said the audit of 2022 is complete; there is a lengthy list of things we need to work on although a lot has been addressed already. For one, the library director has too much power to do things without checks and balances. Scott is expected to take a Quickbooks training course.

(5) Friends of the Library Report: Meghann discussed the group's upcoming Bingo fundraiser (Nov. 9) at American Legion hall. The group's first Bingo event was held last April and brought in over \$7,000. This event will offer only cash prizes and a 50/50, no gift cards, and can accommodate up to 200 attendees. Meghann also discussed plans for a casino night fundraiser Jan. 18 at the KY events center in GC. Cost will be \$40 per ticket. 200 tickets will be available for purchase and it will be BYOB (liability will be on guests if alcoholic beverages). FOL is working to digitize its bookkeeping system. Balance is currently at \$2,187 after making deposits for fundraisers (including \$3,099 for casino games and \$515 for KY center). The FOL meets at the library on the third Thursday of each month.

(6) Library fundraising (from Heather B.):

- The letter campaign is underway; we've raised \$2,150 in three days. We are very pleased, Heather said.
- The raffle basket sales are going very well with \$1,754 raised so far. There are 39 baskets being raffled. Last year's total ticket sales topped nearly \$3,350. Basket winners will be announced Dec. 13.
- Soup-er Sale fundraiser being held Nov. 8 at the library. Variety of homemade soups will be available for purchase as well as other lunch items. All proceeds benefit library.

- Library will host its first Christmas Cookie Crawl Dec. 7 at the GC Masonic Hall. Individuals can shop for cookies at \$12 a dozen. Santa will be in attendance.
  - Looking into a 5K glow run fundraiser.
- (7) Unfinished Business: Board members unanimously approved revisions to its bylaws following motion by George and second by Dave.
- (8) New Business:
- Trustees appointed three new members to board: Zach Bombatch, Melissa Broerman and Lydia Speice. Broerman was named the board's new treasurer. All three appointments were approved separately by unanimous votes.
  - Committees are being established for the board, including operations, finance and fundraising. Carla said she would be sending out information about the committees by email.
  - GCCL board of trustees agreed to meet the second Thursday of each month at least for the rest of 2024, due to scheduling conflicts for some members.
- (9) Meeting adjourned at 8:44 p.m.

Minutes submitted by Heather Leskani, board secretary, on Nov. 4, 2024.